

**Capital Area Human Services District Board Meeting  
Monday, June 6, 2016**

**Directors Present:** Gary Spillman, Chair; Becky Katz, Vice Chair; Kay Andrews; Rev. Louis Askins; Amy Betts; Christy Burnett; Dana Carpenter, PhD; Kathy D’Albor; Gerri Hobdy; Gail Hurst; and Stacey Morales

**Directors Absent:** Laverne Aguillard; Denise Dugas; Vickie King; Stephanie Manson; Sandi Record and Barbara Wilson

**CAHSD Executive Staff Member(s) Present:** Jan Kasofsky, PhD, Executive Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the June 6, 2016 Consent Agenda and Approval of the Minutes for May 2, 2016	Mr. Spillman	Mr. Spillman called the meeting to order at approximately 3:04 p.m. A quorum was present. Rev. Askins made a motion to approve the June 6, 2016, Consent Agenda and the minutes of May 2, 2016. C. Burnett seconded the motion.	There were no objections and the motion passed.
Communication	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Senate Finance Testimony-At the request of Senator Barrow, Dr. Kasofsky testified on behalf of Representative Carpenter’s bill for a mental health stabilization unit. The testimony went well and Dr. Kasofsky stated that it’s possible the bill will go thru unfunded and that they will look to fund it during the special session.</li> <li>• Channel 33 aired coverage of the recent CAHSD CIT Institute– there is a link in the CAHSD Newsletter issued today. Thirty-eight officers attended the class. Dr. Kasofsky thanked Ms. Hobdy for her testimony.</li> <li>• Dr. Kasofsky met with the Executive Director of O’Brien House who is doing a re-entry program and has funding for homeless housing. This is important for people coming out of jail because many don’t have a place to live. CAHSD has met with the Wilson Foundation and tried to impress on them that the housing situation is worse than ever before. The infrastructure of this community needs to be looked at. The reality is that you can’t get into treatment if you have no place to live and you can’t get a job if you have untreated substance abuse.</li> <li>• Dr. Kasofsky met with Ann Wilder, the new Director of BRG Behavioral Health Section. CAHSD will be doing some work with BRG re: our detox beds.</li> <li>• CAHSD is meeting once a month with HAART. They are very close to signing a bi-directional referral contract and planning to set up a satellite clinic within CAHSD. We are determining how to work with placement of CAHSD staff in their clinic. CAHSD can bill at a higher rate by working under their license. HAART is willing for CAHSD to work under their license and be paid the higher rate.</li> <li>• Humana Bold Goal formed a few committees that focus on some of the issues in our community that would lead to people having better health or getting access to health care. Dr. Kasofsky is the chair of their</li> </ul>	

		<p>Integration Committee that is looking at behavioral health and primary care integration. The next meeting is June 17<sup>th</sup> at CAHSD and will be combined with the BH Collaborative meeting.</p> <ul style="list-style-type: none"> <li>• DHH hasn't addressed barriers of billing for integrated care. Medicaid still provides a set number of visits. Dr. Kasofsky received a meeting request from the Medical Director of AmeriHealth because they are interested in CAHSD doing a pilot of integration possibility with the BR Clinic.</li> <li>• The National Dialogues Meeting planning is coming along very well. Dr. Kasofsky is the President this year. The meeting is located in New Orleans on October 23-25, 2016. Dr. Kasofsky hopes that the budget allows the Board to go for one day. This year's focus is on resilience.</li> <li>• CARP Promotional flyer: Creating an individual CARP flyer is in the Strategic Plan. A copy was distributed to each Board member. The plan is to mail the flyer to each of the managed care companies and also the insurance companies.</li> <li>• CAHSD Lunch N' Learn on 5/17 was on Self-Care and about 20 people attended.</li> <li>• Staff Development &amp; Community Training Series – Bullying (5/18) had about 50 attend.</li> <li>• The Next Lunch N' Learn is on 6/21. The topic is marijuana.</li> <li>• BRCC Meeting – Dr. Kasofsky had a meeting with Wendy Devalle and discussed how CAHSD can have a tighter referral relationship with them.</li> <li>• Hurricane Season Planning- J. Nosacka and Dr. Kasofsky are Incident Commanders and work with the Office of Public Health. They meet monthly and those meetings will soon be held at CAHSD due to OPH's recent move to downtown.</li> </ul>	
CAHSD Website Redesign Presentation	V. Gettys B. Salisbury	<ul style="list-style-type: none"> <li>• Prior to the website presentation, V. Gettys explained that Prevention funding was used to hire a marketing firm, Fahrenheit Creative Group, through the competitive RFP process. The group was hired to work with CAHSD to market the Alcohol and Drug Abuse Prevention Program and money was set aside just for the website redesign. She explained the process and that several focus groups were held with clients and managers. The website has been officially launched and a press release went out. Push Cards with CAHSD/website information are being developed for distribution to ensure people are aware of the website. B. Salisbury navigated through the website so the Board members could see firsthand the site improvements and easier for clients to access.</li> <li>• The Prevention Campaign will launch in August.</li> </ul>	

<p>Medicaid Expansion Preparation</p>	<p>Dr. Kasofsky</p>	<ul style="list-style-type: none"> <li>• In Ruth Kennedy’s presentation at the last Board meeting, she stated that “kickoff” material would be available on June 1<sup>st</sup>. This did not happen; only camera ready materials are available. CAHSD is adapting that information to be specific to our clinics.</li> <li>• 4 people have been hired for approximately one year to assist with Medicaid enrollment. Laptops and kiosks have been purchased and are setup in the main clinics: MDMHC, GMHC, and CABH. We have one worker with our Satellite Team, who will do enrollments. We also have 2 of our own staff trained to do the applications.</li> <li>• 3 people from the Medicaid Office (outpost) will be located at CAHSD and can do approvals on site.</li> <li>• Dr. Kasofsky provided an overview of why CAHSD is so serious about Medicaid expansion and the impact it will have on the agency. Newly eligible people now have an opportunity to get their physical health needs met. <ul style="list-style-type: none"> <li>➢ Enrollment is really critical; CAHSD has about 40% of indigent at this point. We should be dropping to 10% once the enrollment is fully in place. CAHSD is not open to enrolling the community’s non- CAHSD clients.</li> <li>➢ In dollars, it means that for every person that uses our inpatient residential unit, CARP, that we now collect nothing on, we’ll collect \$6k for each person.</li> <li>➢ For outpatient Addiction Treatment services, as well as the Addiction services at Iberville, Pointe Coupee and WBR, providers will be able to collect \$4608 for each client completing their treatment.</li> <li>➢ The average monthly total per client, per year is about \$533 as opposed to \$0 for mental health.</li> </ul> </li> <li>• CAHSD has to continue to be good enough and convenient for people to want to come. We need to make sure that applications are filed for each uncovered person who comes to CAHSD. This is phase 1 – for the next 6 months - to focus on getting everyone that comes into CAHSD who has been in our case load and who is coming in for treatment enrolled. From what we’ve heard from Seattle and 2 locations in California, within the first 18 months of Medicaid Expansion, they saw 35% increase in the number of people that came for mental health and substance abuse treatment. The people with mental health needs that will be coming in are not at the intensive level of need as current clients.</li> <li>• In the next few months, CAHSD will start looking into setting up an evening clinic for the less seriously ill who don’t need to see the MD for medication and the clinic will be staffed with Social Workers.</li> </ul>	
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SB Summer School Programs	B. Sclafani Dr. Kasofsky	<ul style="list-style-type: none"> <li>• School Based service is currently preparing for Summer Camp. Camps are offered in the schools served by CAHSD. B. Sclafani provided an overview of the adventure-based camp activities. School Based staff is very excited about camp this year.</li> <li>• Calendars were distributed to the Board members with dates/locations of summer camps in each parish.</li> <li>• Feedback regarding services provided by School Based has been very positive evidenced by a Principal Survey which was distributed.</li> <li>• West Baton Rouge and Pointe Coupee want to expand services. School Based will no longer provide services to Twin Oaks in EBR and is moving into Ryan Elementary.</li> <li>• School Based is still serving Plaquemine High and still splitting Crescent &amp; Iberville Elementary.</li> <li>• A School Based physician donated funds for the camp supplies; they were able to obtain Federal funding to purchase 800+ mindfulness coloring books and coloring pencils for the children. They also purchased hygiene kits through funding obtained.</li> </ul>	
BH Services Collaborative	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• The next BH Collaborative meeting is scheduled for June 17<sup>th</sup> @ 9:00 a.m. The focus is on Integrated Care.</li> </ul>	
FY'17 Budget Status	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Dr. Kasofsky reported that as this time, the budget isn't as dire as expected. CAHSD has a cut of 679K. However, in the special session, things could change.</li> <li>• The 3 contracts for rural substance abuse treatment programs that we do not run in Iberville, West Baton Rouge (WBR) and Pointe Coupee are receiving a reduction. All of them have had a \$44K a year contract with CAHSD for quite a while. Expenditures for the past 2 years have been reviewed and they haven't been spending the entire amount of money. Not sure why they haven't spent all of the money but could be that they didn't see as many indigent clients or as many clients as in the past. The new numbers for the programs are as follows based on historical spending: <ul style="list-style-type: none"> <li>➤ Iberville, are going from \$44K to \$35K</li> <li>➤ WBR going from \$44K to \$20K.</li> <li>➤ Pointe Coupee is going from \$44K to \$12K.</li> </ul> </li> <li>• Directors received notice of the cuts today. Unused money can't be left in contracts so this money is going back into Capital Area and will be used for addictions.</li> <li>• Dr. Udofa and Dr. Kasofsky went to New Orleans and met with the psychiatry department at the medical school. They discussed initiating a</li> </ul>	

		<p>program at CAHSD to have a fellow, a physician who wants to have further training in Addiction. A fellow will come to CAHSD but will be mostly at CARP. He can be involved with prenatal, jail, and can follow some of the men discharged from the jail in treatment at CARP. The goal is for him to go to a rural substance abuse program as well. He is required to do some community training as part of his fellowship so he could do a community training in the overuse of opioids and benzos. He has received specific training in Suboxone as well. CAHSD will be sharing the fellow with Ochsner's. He will be at CAHSD for 3 months, and then Ochsner and then back to CAHSD for a total of 6 months.</p> <ul style="list-style-type: none"> <li>• CAHSD won't be able to contract with Baton Rouge Detox Program going forward. They haven't been able to provide a financial audit for last year or this year and have created a situation where CAHSD can't contract with them. DOA says we can't contract with them. CAHSD will probably be putting the beds through the Federal Program, LINCCA, where you get a 3-1 match and it will be located at the BR General. Unfortunately, the beds cost more at the BRG than at BR Detox. This isn't a done deal at this point. Do not need to do a RFP with LINCCA, just need to find a place to do it.</li> </ul>	
Self-Generated Revenue Report	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Dr. Kasofsky provided an overview of the Self-Generated Revenue report. The decrease in collections is due to the 5 Bayou Health Plans (now Healthy Louisiana) not paying for same day services. This has created discussion at the level of DHH/Medicaid to get these companies to figure out/resolve how they are going to pay providers for same day services.</li> <li>• K. Muzik feels they have since cleared up the issue and it should be a lot better on the next report. Will know if that is the case in August when May is reported. Dr. Kasofsky feels that even without Medicaid expansion, it will be about \$300K. K. Muzik expects to meet the budget goal.</li> </ul>	
Board Membership	K. Bray	<ul style="list-style-type: none"> <li>• S. Morales, WBR, was appointed on 4/1/16. Virginia Pearson, EBR is scheduled to be completed tomorrow. The hold up on the other appointments is lack of names to submit to the parishes with the appointment/reappointment paperwork. Mr. Spillman stated that it helped West Baton Rouge Parish to send a letter to municipalities asking for names of people interested in serving on the Board.</li> </ul>	Will work in July on filling the upcoming vacancies and reappointments.
Report from Chairman			
<b>Board Policy Review by Direct Inspection/Board Business</b>			
Board Policy Review	Mr. Spillman	<p>Board Policy Review by Direct Inspection/Board Business:</p> <p><b>Agenda Planning:</b> There was discussion regarding the purpose of agenda planning. G. Hobdy made a motion to revise the policy. Following the</p>	

		<p>motion, there was more discussion re: agenda content and when they are sent out and posted. There is an annual monthly agenda schedule that doesn't change. The Executive Director's section changes depending on current news and pertinent agency information/activity. The outcome of the discussion is that anyone who wants something covered in the meeting should advise Dr. Kasofsky or K. Bray. In practice, the agenda goes out as a draft. It doesn't become the agenda until the meeting and vote.</p> <p>K. Andrews stated that according to policy, the Board members are to select input from people in their parish on a formal basis, holding parish meetings. She stated that she used to do this but now individuals come to her. She said it is probably a good idea for the Board to hold at least 3 parish meetings per year, one each in the 3 selected parishes. Dr. Kasofsky recommends leaving this in the policy. A motion was made by Rev. Askins to leave the policy as is. The motion was seconded by Dr. Carpenter. Parish meetings will be added to the August Agenda. There were no questions.</p> <p><b>Cost of Governance</b> – The policy was reviewed. No changes were recommended to this policy. K. D'Albor made a motion to approve the policy as is. The motion was seconded by S. Morales. There were no questions.</p> <p><b>Emergency Ex. Dir. Policy and Letter</b> - This was added to the June Agenda so that Board members had more opportunity to review. The policy was reviewed. The Board has no objection to the division of responsibility. No changes were recommended for this policy. C. Burnett made a motion to approve the policy as is. The motion was seconded by K. Andrews. There were no questions.</p>	<p>There were no objections and the motion passed. Parish meetings will be added to the August Agenda.</p> <p>There were no objections and the motion passed.</p> <p>The motion passed and there were no objections.</p>
Election of Officers	Mr. Spillman	<p>The Ballot presented before the Board at the previous meeting was reviewed. The Committee recommends R. Katz, Chairman and A. Betts, Vice Chairman. Rev. Askins made a motion to approve the recommendation. The motion was seconded by G. Hobdy. There were no questions.</p> <p>K. Andrews thanked G. Spillman for being Board Chair for two terms. She stated that he did a great job. Mr. Spillman stated that he appreciates the support of the Board while he was chairman. He is available to assist as needed in the future.</p>	The motion passed and there were no objections.
Board Member Self Evaluation Form Collected	Mr. Spillman	Completed Board Member Self Evaluation forms can be submitted today, via fax or email.	
Member Attendance		Mr. Spillman explained the attendance record for members and passed it around for review. He stated this is a good way to bring attention to member attendance.	

Policy Review Assignment	Mr. Spillman	<ul style="list-style-type: none"> <li>• Cost of Governance - Stacey Morales reviewed this policy. She had no recommendations for change.</li> </ul>	
Next Assignment	Mr. Spillman	<ul style="list-style-type: none"> <li>• Board-Executive Director Linkage: Global Board-Executive Director Linkage was assigned to Gail Hurst</li> </ul>	
Community Participation		<ul style="list-style-type: none"> <li>• Rusty Jabour said the public would like to thank Mr. Spillman for his leadership and looks forward to the leadership of Ms. Katz.</li> </ul>	
Next Meeting	Mr. Spillman	The next Board meeting will be on Monday, August 1, 2016 at CAHSD at 3:00 p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 200A. The Board will not meet in July.	